

ADVISORY TO PARENTS

1. School is required to have an open line of communication with Parents. Towards this all Parents are to update their mobile numbers and email IDs with school administration. Any changes are to be brought to the notice of school immediately.
2. Parents are to be compulsorily inform school in case their ward is **undergoing any courses of medicine or he/she is allergic to any drug/ medicine**. No medicine of any kind would be handed over to the cadet without permission of school authorities.
3. Parents would be required to visit school whenever required by the school, especially in handling of indiscipline cases.
4. Parents would be permitted to meet class teachers/ house masters only during scheduled PTM days. However, in extreme circumstances, permission may be granted on other days depending on schedule of school. For all such visits to school other than PTM/Outpass day, prior permission needs to be sought from the school. Under no circumstances Parent will make unscheduled visits to school.
5. All types of **food items from outside are PROHIBITED** inside school premises. Parents are to refrain from giving any food item to cadet for carrying inside premises.
6. Parents are to ensure that their wards utilise vacation period for studies also, in order to complete their holiday HWs.
7. Parents are requested to send their wards back to school after vacations on scheduled date and time. All late reporters would be penalised as per school orders.
8. Parents are to ensure that fees due to school every year are remitted before the promulgated due date. Fee defaulters would be dealt with in accordance with provisions elucidated in Sainik Schools Society Rules & Regulations 1997.
9. Use of **mobile phones, electrical appliances and other electronic gadgets are STRICTLY PROHIBITED** inside the school campus. In case any cadet is found in possession of such items, appropriate penal action would be taken as per school orders.
10. Due to cadet's being busy in their daily schedule it is not possible for parEnts to communicate with their wards, except on promulgated days through SPACS system. Under any circumstances Parents are to refrain from calling house masters or ward boys/ wardens with request to talk to their child. Under extreme circumstances or emergencies school will facilitate necessary communication between Parent and child.
11. Parents are not to give any kind of cash to the cadets. In case of loss of such cash, school will not be held responsible.

12. **Outpass.** Parents can meet their wards and avail outpass on every third Sunday on month from 9am to 5pm. Parents are to be drop their wards back to school after completion of outpass and under no circumstances are to default this. School reserves right to cancel outpass due to certain circumstances like urgent school events, indiscipline cases of cadets etc. Night outpasses would not be allowed.

13. **Leave.** No leave will be sanctioned other than authorised school vacation and in case of emergencies. Cadets who are weak in academics and also failing in mandatory outdoor tests will not be permitted to avail leave. No leave will be granted for occasions such as religious events, festivals, tourism, exams and other personal reasons. The following constitute as grounds for emergency in case of cadets' leave:-

(a) **Medical Leave.** Medical leave would be granted if cadet is suffering from a condition that requires him/her to stay at home, as per advise given by school medical officer or nursing assistant.

(b) **Death of a close family member.** Cadet may be granted leave in case of death of a close family member.

(c) **Marriage.** Cadet may be granted leave on occasions of own brother/sister, but only for direct brother/sister.

(d) **Extreme compassionate grounds.** Cadet may be granted leave on extreme compassionate grounds at the discretion of Principal.

14. Parents are to refrain from visiting school for celebration of their ward's birthday.

15. Parents are to refrain from making unnecessary calls to school authorities including teachers, house master etc. The direct line of communication would be through school app or email. Under no circumstance, Parent is to enter into dialogue with any ward boys or wardens or any other non-teaching staff. All genuine requests coming through the promulgated channel would be made possible to the extent feasible.

16. Parents are advised to refrain from unnecessary interventions in school's administration. All concerns to be routed through the elected Parent Member.

17. All Parents should keep this advisory with them and adhere to same in order to maintain proper discipline at the school.

(Principal)